



Presidential Management Fellowship ("PMF") Information Session

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What is the PMF Program?

- Premier program for leadership development in the Federal government
- Provides two-year paid fellowships to graduate students from all academic disciplines
- Administered by “OPM”





Why should you become a PMF?

- Two-year, paid, full-time position with agency
- Salary (\$50,408 - \$95,026)
 - Appointed at GS
 - One-year anniversary eligible for GS11
 - Program completion eligible for GS12
- Training and professional development
- Non-competitive appointment to full-time permanent position upon completion of Program
- PMF Alumni Network



PMF is not for you if...

- Seeking litigation career
- Not committed to public service
- Not interested in pursuing career as government manager



Eligibility

- Must complete advanced degree from qualifying college or university during current academic year
- September 1, 2009 – August 31, 2010
- Four stages:
 - Applicant
 - Nominee
 - Finalist
 - Fellow



How to Apply

- Complete an application on [USAJOBS](#) (or link to application from [PMF website](#))
 - Application opens on **Thursday, October 1**
 - Application closes on **Thursday, October 15**
- Submit a resume on USAJOBS
- Complete a Qualifications Questionnaire
- Submit Supporting Documents for Veterans' Preference (as needed)
- Print PMF Nomination Form
- Submit ALL materials to CDO by 5pm on Friday, October 16



Tailoring Your Resume

- Commitment to public service
- Leadership/management
- Not used in assessment process



Qualifications Questionnaire

- Contact information
- College/University
- Nomination Official Data
- Veterans' and Indian Preference
- Geographic Employment Preference
- Citizenship
- And more!



Competitive Nomination Process

- School required to have a competitive nomination process for applicants
- Nomination Official: Dean Lawrence
- CDO administers nomination process



How to be Nominated

- Nomination requires you submit to me (by **5:00pm on Friday, October 16**)
 - USAJOBS application
 - Printed USAJOBS Nomination Form
 - One-page statement of interest in PMF
 - CDO Supplemental Nomination Form



Assessment

- Proctored written assessment (at one of the nationwide centers)
- Objectively scored and then ranked
- OPM determines cut-off score and selects Finalists
- Three components:
 - Life Experiences
 - Critical Thinking Skills
 - Writing Fundamentals



Assessment Prep Materials

- [OPM guide](#)
- [Law grad's blog entries](#) about PMF process



Selection

- OPM selects Finalists based on Assessment scores
- Access to PMF Projected Positions System (“PPS”; identifies available agency positions)
- Job Fair in Spring, attended by participating Federal Agencies (~80)
- Agencies start interviewing BEFORE Job Fair
- 12 month deadline

How to Become a Fellow...

- Finalists should update resumes
- Check out PPS for available Positions
- Contact agencies
- Remember to consider all agencies, not just Department of State!

What Agencies Look For

- Professionalism
- Language skills
- Commitment to agency mission
- Experience (work and academic)
- Academic credentials
- Interest in policy not litigation



Statistics for 2009

- PMF is a competitive program
- Nationwide
 - 5,111 Applicants
 - 784 Finalists (~ 15%)
 - 427 Fellows (~ 8%)
 - ~ 60% Finalists became Fellows
 - *29% Finalists were Law grads; most ever!
- GW Law
 - 37 Applicants
 - 13 Finalists (~ 35%)
 - At least 5 Fellows (incomplete data) at LOC, GSA, DHS, DOD, and HUD



Key Dates

- Online Applications Due: October 15 (11:59pm)
- Nomination Materials Due: October 16 (5:00pm)
- Assessments Completed By: January/February 2010
- Finalists Notified By: Late February – early March 2010
- Job Fair: Spring 2009



FAQs and Pitfalls

- You may only apply ONCE per degree unless you formally withdraw before assessment phase
- S.J.D.s and LL.M.s can apply
- Non-U.S. citizens can apply (but must be U.S. citizens by end of two-year fellowship)
- You cannot defer agency job for a judicial clerkship
- #1 problem: invalid email address



Updates on Website and Email

- PMF Website: www.pmf.opm.gov
- [GW Law Website](#) (will be updated ASAP!)
- amarshall@law.gwu.edu

To Do List

- Create USAJOBS account
- Revise and update your resume
- Request supporting documentation for your veterans' preference claim
- Gather information about agencies
- Network and build contacts with agencies