

## GENERAL INFORMATION

### LL.M. Student and Alumni Grade Representation Policy

#### Grade Representation Policy

1. There is no requirement that grades be included on student resumes. Students who wish to represent grades on their resumes, however, must do so in one or more of the following ways.
  - a. By letter grade, for example: "Maintaining a B+ Average"; or
  - b. Numerically by G.P.A., for example: "G.P.A.: 3.06" or "G.P.A.: 3.06/4.33."

**No other representation of grades is acceptable.**

For the purposes of stating a letter grade average, the following conversion table should be used:

#### LETTER GRADE AVERAGE GPA RANGE

A+	4.167 or greater
A	less than 4.167 and greater than or equal to 3.833
A-	less than 3.833 and greater than or equal to 3.500
B+	less than 3.500 and greater than or equal to 3.167
B	less than 3.167 and greater than or equal to 2.833
B-	less than 2.833 and greater than or equal to 2.500
C+	less than 2.500 and greater than or equal to 2.167
C	less than 2.167 and greater than or equal to 1.833
C-	less than 1.833 and greater than or equal to 1.500
D	less than 1.500

2. The Dean's Office will verify the accuracy of grade representation on the resumes of all students participating in interviewing programs. Students found to have misrepresented their grades will be asked to meet with the Dean.
3. Students of The George Washington University Law School are not supplied with individual class rankings.
4. LL.M. students are not eligible for scholar designations. As such, LL.M.s may not use scholar designations in an attempt to determine class rankings.
5. If a student chooses to represent his/her actual G.P.A. on the resume, the G.P.A. must be represented to the *second* decimal point.

6. G.P.A.s must be stated exactly; rounding off is not permitted under any circumstances.
7. **Any student who violates these rules in reporting grades may be guilty of academic dishonesty and subject to sanctions under The George Washington University Law School Code of Academic Integrity.**
8. If you would like to discuss how to represent your academic recognition or grades on your resume, please feel free to speak with a Counselor in the Career Development Office at (202) 994-7340.