

POSITION ANNOUNCEMENT
Systems Librarian

The George Washington University Law School, Jacob Burns Law Library seeks a systems librarian. Reporting directly to the assistant director for information services, the systems librarian's responsibilities include administering the library's interdepartmental systems, particularly the ILS, and providing configuration advice and technical support for the library's departmental systems; coordinating installation, upgrade, maintenance, and troubleshooting of library systems and services with IT staff, users, and vendors; coordinating data backup and system security; providing operational support to internal systems users; collaborating on the implementation of the ILS webpac and related discovery tools; facilitating systems training opportunities; monitoring systems user group discussions; serving as a general liaison to other campus libraries regarding library systems; and assisting with technology planning, project implementation, and other duties as assigned.

BASIC QUALIFICATIONS: ALA-accredited MLS (or equivalent) or completion of degree requirements by January 1, 2010; at least one year of current library systems administration experience; proficiency with software applications for data editing, management, and transfer; experience with web design and proficiency with web authoring software.

PREFERRED QUALIFICATIONS: Experience in an academic or law library environment; experience with Innovative Interfaces' Millennium ILS; knowledge of standards, protocols, and languages for the structure, markup, display, search and retrieval, linking, and transfer of content and metadata in the library environment; excellent oral and written expression that demonstrate an ability to instruct and educate; strong interpersonal skills that demonstrate collaboration and teamwork; demonstrated superior customer service skills.

Review of applications will begin February 1, 2010, and continue until the position is filled. To apply, please send a cover letter, resume, and the names of three professional references via email to libraryjobs@law.gwu.edu, postal mail to Leslie Andrea Lee; The George Washington University Law School, Jacob Burns Law Library; 716 20th Street, NW; Washington, DC 20052; or fax to 202-994-1430. Only complete applications will be considered.

The George Washington University is an Equal Opportunity/Affirmative Action employer.