

# The George Washington University Law School, Records Office Graduation Application for LL.M. & S.J.D. Candidates

Please submit this form directly to the Records Office by the following deadlines:

- FEBRUARY 1<sup>st</sup>** - for students completing degree requirements in the spring semester AND for Summer graduates who plan to attend the May Commencement ceremony.
- JULY 1<sup>st</sup>** - for students completing degree requirements in the summer semester who are NOT ATTENDING the May Commencement ceremony.
- OCTOBER 1<sup>st</sup>** - for students completing the degree requirements in the fall semester.

Please indicate the semester and year in which you intend to complete all requirements for graduation:

Fall 20 \_\_\_\_ Spring 20 \_\_\_\_ Summer 20 \_\_\_\_

Full Name: \_\_\_\_\_ GWID#

E-mail address after graduation: \_\_\_\_\_

## Diploma Address:

Your diploma will be presented at the commencement ceremony in May. If you do not attend or will be receiving a separate honors diploma, please follow these instructions to update your Diploma Address on GWeb. Log on to the GWeb information system by going to <http://my.gwu.edu/>. Click on 'Personal Information Menu' then click 'Update addresses and phone numbers.' Scroll to the bottom and select the type of address to insert, in this case 'Diploma.' Follow the instructions to enter your address. Diplomas are mailed 8-12 weeks following your graduation date.

**Degree (LL.M., S.J.D.):** \_\_\_\_\_ **Major Field(s):** \_\_\_\_\_

**LL.M. Students:** Please check **one** of the following to indicate the completion of your writing requirement:

- Thesis/ Advisor: \_\_\_\_\_
- Graduate Independent Legal Writing/ Advisor: \_\_\_\_\_ Semester \_\_\_\_\_
- Course(s) \_\_\_\_\_ Professor(s) \_\_\_\_\_ Semester(s) \_\_\_\_\_
- Not Required

## PRINT your name as you wish it to appear on your diploma in the box below.

Your name will appear in the following order: first name, middle name or initial and last name. Your name must conform to the official name on record. Please indicate your choice of middle name or initial and any suffixes, such as Jr. or III.

## Commencement ceremony information:

*The law school will post ticket and cap and gown order information prior to the May ceremony.*

Do you plan to attend the May commencement ceremony? Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_