

Cheryl A. Kettler

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Current Position

Associate Professor of Fundamentals of Lawyering, The George Washington University Law School, Burns 408, 800 Twentieth Street, NW, Washington, DC 20052; 202.994.4650; ckettler@law.gwu.edu

Personal Profile

Nine and one-half years of experience with The George Washington University Law School during which I have acted in the capacity of an associate director of the Legal Research & Writing Program, working with adjunct lecturers, developing problems and materials for use in courses, directing the Writing Center, and teaching as many as four sections of 1L legal research and writing simultaneously per semester. Nearly twenty-one years of experience teaching 1L, 2L, and 3L legal writing courses at three different law schools.

Skilled in assisting legal professionals through the arc of their careers based on successful practice in large, medium, and solo law firms; professional savvy acquired in executive recruiting and legal career advising; and possess in-house legal and business management experience.

Education

The Columbus School of Law, The Catholic University of America

J.D. 1988

Honors: First in class all three years; Faculty Award for outstanding academic performance; Dean's Scholarship for highest academic average 1986-87, 1987-88; Best Oral Argument, Wagner Cup 1988; First Place in John Fanning Labor Law Writing Competition 1988

Activities: *The Catholic University Law Review*, Editor-in-Chief 1987-88; Moot Court Member and Brief Coach 1987-88

The George Washington University, The School of Public and International Affairs

B.A. International Affairs (International Economics) 1979

Honors: Graduated with Distinction; Dean's List; Isaac Davis Public Speaking Award, First Place 1979; Omicron Delta Kappa Honors Fraternity

Activities: Intercollegiate Debater (earned numerous scholarships and debate awards)

Professional Appointments

The George Washington University Law School, Washington, DC

Associate Professor of Fundamentals of Lawyering, 2022-Present

Visiting Professor of Legal Research & Writing, 2017-2022

Taught two sections (40+ students) of Fundamentals of Lawyering I and II, 2020-2026

Served as Coordinator of Scholarly Writing Program in addition to full teaching load, 2019-2020

Taught three sections (48 students) of Fundamentals of Lawyering I and II, 2019-2020

Taught four sections (46 students) of Legal Research & Writing and Oral Advocacy, 2018-2019

Taught one section of Legal Research & Writing and Oral Advocacy and served as Acting

Director of The George Washington University Law School Writing Center, and, in that

capacity, coordinated and led weekly seminar for 46 Writing Fellows, 2017-2018

Created problems and exercises used in Fundamentals of Lawyering Program, including video to introduce 1Ls to transactional drafting.

Served as member of various law school committees including ABA Site Visit Committee,

Building Advisory Committee, Inns of Court Advisor, and ABA Standards Committee (created

database on ABA Standard 303 for use by Field Placement and other law school programs).

The Georgetown University Law Center, Washington, DC

Visiting Professor for Legal Research & Writing, 2016-2017

Taught two sections (52 students) of Legal Practice: Writing and Analysis 1 and 2 and

coordinated and led weekly seminar for six Law Fellows, including teaching bench

memorandum drafting

The George Washington University Law School, Washington, DC

Visiting Professor of Legal Research & Writing, 2015-2016

Taught two sections (30 students) of Legal Research & Writing and Oral Advocacy and assisted

Program Director with coordination of adjuncts and course problem generation

Academic Experience

DePaul University, Chicago, IL

The DePaul University College of Law, Adjunct Professor, 2005-2011, 2012-2014: Taught Legal Analysis, Research & Communications I, II, and III; Drafting: Advanced Civil Procedure; and Transactional Drafting

DePaul University Paralegal Certificate Program, Adjunct Professor, 2005-2015: Taught all courses in curriculum, including five-week courses in Contracts, Torts, Business Organizations, and Illinois Civil Procedure; and taught 17-week course in Essential Legal Skills, often on as many as three campuses as many as twice per academic year; recruited students and other adjuncts; developed new courses for legal staff and professionals

Roosevelt University, Chicago, IL

Adjunct Instructor, 2003-2015: Taught Commercial Law and Legal Writing, often on two to three campuses, as many as three times per academic year

The George Washington University, Washington, DC

Instructor, Assistant Professor of Speech Communications, 1979-81, 1983, 1985-87: Taught Introduction to Speech Communications, Business & Professional Speaking. Coached intercollegiate debate

Honors

Received Class of 2025 Distinguished Faculty Service Award at Graduation, May 2025.

Nominee, Faculty Award, 44th Annual Patricia Roberts Harris BLSA Awards Ceremony, April 6, 2024

Honoree, Seventh Annual St. Louise De Marillac Women of Spirit and Action Award Ceremony, DePaul University, May 30, 2012

Publications

Rodney L. Abstone II & Cheryl A. Kettler, *Diversity Efforts in 2015 Notable, But Lacking*, Nat'l L. J. (Dec. 21, 2015).

Cheryl A. Kettler, *Mirror, Mirror on the Wall, What's Transparency After All?*, 9 DePaul Bus. & Com. L.J. 321 (2011).

Sheldon P. Migdal, Alan B. Roth & Cheryl A. Kettler, Federal Income Tax Considerations (chapter), COMMERCIAL LANDLORD TENANT (IICLE handbook Supp. 1996).

Cheryl A. Kettler, *IRS Regulations Project Helps to Lift Obstacles to Environmental Cleanup*, Ill. Env'tl. L. Ltr. (M. Lee Smith Publishers & Printers), Aug. 1995, at 1 (available on LexisNexis).

Wildman, Harrold, Allen & Dixon, *Summary of Tax Law in Illinois*, Martindale Hubbell (1994).

Cheryl A. Kettler, Comment, *Libelous Speech: A Survivor of United Steelworkers v. Sadlowski?*, 38 Cath. U. L. Rev. 155 (1988).

Cheryl Kettler Corrada, Comment, *Dow Chemical and Ciralo: For Government Investigators the Sky Is No Limit*, 36 Cath. U. L. Rev. 667 (1987).

Conferences and Presentations

Speaker for numerous law school events as guest of law school and student organizations.

Transactional Drafting: Getting Down to Business, Capital Area Legal Writing Conference, Spring 2016

Videotaped Training Presentation on “Covering” by Diverse Job Applicants, produced by Social Talent and Torin Ellis, 2016

Corporate and Tax Law for Immigration Lawyers, American Immigration Lawyers Association, Annual Conference on Immigration, 2000

Tax-Exempt Business and Professional Associations; Employee Benefits for E-Commerce Industry; International Benefit Plans, Chicago Bar Association, 2000

Activities and Prior Employment

Nothing But Dicta

2020-2025: Created with Michael S. Levine, now on faculty at American University Washington College of Law, a podcast series with student hosts who interviewed GW Law School administrators, faculty, alumni, and students. Published podcasts on YouTube and website.

Business Mailers Review

Editor 2012-2021: Wrote and edited bimonthly newsletter that that monitored legal and business developments in the postal industry in the U.S. and other countries that affected for-profit and not-for-profit business mailers. Topics covered included not-for-profit fundraising, multichannel marketing (especially direct mail), ecommerce, marketing data collection and assessment, Postal Service budget, oversight, financial performance, labor and employment law, government contracts, and the package delivery industry.

AbstoneLalley Inc.

National Partner Specialist/Lateral Acquisition of Partners & Practice Groups 2013-2017

The John Marshall Law School

Contract Career Counselor Fall 2012

Law Offices of Cheryl A. Kettler, P.C., Chicago, IL

Principal 2002-2007: Handled tax, business organization, contracts, and similar matters for entities and individuals.

Vision Conceptual Development, Chicago, IL

Corporate Officer 2001-2002: Managed restaurants' legal matters including acquisition of real property; formation of and compliance by entities; applications for various licenses including liquor, sanitation. and Park District concession licenses; application for construction permits; compliance with vacant building rules; and resolution of claims by or against restaurants through negotiation, settlement or litigation. Assisted with management of multiple restaurants; restaurant design and construction projects; and development of The Park Grill in Millennium Park.

Schuyler Roche & Zwirner, P.C., Chicago, IL

Of Counsel (2002-2003), Shareholder, Partner (1997-2001), Associate (1995-1997): Primary areas of practice included tax; employee benefits; and corporate and nonprofit formation,

operation and compliance. Continued as counsel after left firm to serve in-house with client. As a partner and shareholder, supervised the firm's corporate paralegals. Other firm responsibilities included leadership roles on committees handling firm identity and marketing, building of website, and all firm computer services.

Wildman, Harrold, Allen & Dixon, Chicago, IL

Associate 1992-1995: Associate with primary practice in tax; employee benefits; and corporate and nonprofit formation, operation, and compliance. Provided substantive representation with respect to a variety of planning, compliance, litigation, and appellate matters.

Arnold & Porter, Washington, DC

Associate 1988-1992: Associate in tax and employee benefit practices. Handled numerous lobbying, administrative procedure, litigation, and appellate matters for domestic and international clients. Hired to continue working for firm client after moving to Chicago in 1992.

Covington & Burling, Washington, DC

Summer Associate 1987: Received offer of postgraduate employment.