

**ANDREW M. WINSTON**  
Jacob Burns Law Library  
George Washington University Law School  
andrew.winston@law.gwu.edu

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## EDUCATION

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**Drexel University**, M.S., Library and Information Science, 2011  
Beta Phi Mu, Dean's Fellowship

**University of Virginia School of Law**, J.D., 1998

**University of Virginia**, B.A. with Distinction, Classics, 1993  
Phi Beta Kappa

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## EXPERIENCE

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**Jacob Burns Law Library**, George Washington University Law School, Washington, D.C.  
Assistant Director for Public Services, August 2022–present

Oversee the law library's public services operations, including reference, research, circulation, stacks maintenance, interlibrary loan, and document delivery services. Supervise the heads of the reference and access services departments and oversee a division including ten librarians and staff members. Coordinate monthly updates by reference librarians to bibliography of faculty publications; update online faculty profiles with new publications. Serve as a library liaison to and perform in-depth research for the Dean and other assigned faculty. Meet with faculty and students to provide guidance on research projects. Provide briefings on library services and resources to faculty and students. Recommend collection acquisitions on constitutional law, health law, legal education, and law practice management. Collaborate with library director and other assistant directors on short- and long-range planning, policies, and procedures. Work regular reference shifts and shifts at the circulation desk.

**Law Library of Congress**, Library of Congress, Washington, D.C.  
Chief, Public Services Division, October 2019–July 2022

Oversaw U.S. law reference, research, and instructional services for congressional, other government, and public users. Responsible for the daily operations of the Law Library Reading Room. Supervised ten reference librarians and two library technicians. Reviewed and approved research reports and other written products and research guides. Monitored condition and security of reading room collections. Addressed patron conduct issues in the reading room. Assessed staffing needs and advocated for permanent and temporary positions. Interviewed candidates and made hiring decisions for permanent and temporary positions. Established annual and quarterly performance targets for reference and instructional services provided by the

division; prepared monthly, quarterly, semiannual, and annual reports on division performance. Served as a recommending officer and made book and database acquisition recommendations. Liaised with other managers and executives across the agency.

**Congressional Research Service**, Library of Congress, Washington, D.C.

Acting Section Head, Research and Library Services, American Law Division, February 2019–June 2019

Served in a detail as acting head of the law library in the American Law Division of the Congressional Research Service, supervising four law librarians and one library technician. Assigned legal research questions from congressional staff; negotiated scope of research and deadlines with requesters; advised staff on research strategies; reviewed and approved responses. Performed complex research projects for congressional staff. Made purchase requests for legal materials.

**Law Library of Congress**, Library of Congress, Washington, D.C.

Senior Legal Reference Librarian, August 2016–February 2019; June 2019–October 2019

Legal Reference Specialist, June 2015–August 2016

Legal Reference Librarian, June 2014–June 2015

Provided in-person, telephone, and online reference services for congressional and other patrons. Performed legal research for members of Congress, congressional staff, and federal agencies. Coordinated teams of reference librarians on research projects. Served in a rotation of duty officers who prepared and managed the reference desk schedule. Taught federal statutory research class for congressional staff. Served as a recommending officer and made book and database acquisition recommendations. Managed internal and public access Westlaw subscriptions. Served on Law Library hiring panels.

**Muse Law Library**, University of Richmond School of Law, Richmond, Virginia

Research and Instructional Services Librarian, October 2012–May 2014

Reference and Research Intern, September 2011–June 2012

Performed legal research projects for law school faculty and provided reference services to faculty, students, attorneys, and public patrons. Taught first-year legal research collaboratively with Associate Director for Reference, Research, and Instructional Services and taught tailored research sessions in upper-level courses. Prepared online research guides on various subjects.

**Congressional Research Service**, Library of Congress, Washington, D.C.

Law Librarian, American Law Division, June 2012–September 2012 (temporary position)

Served as a law librarian in the American Law Division of the Congressional Research Service in a temporary appointment under CRS' Graduate Recruit Program. Prepared emails and memoranda in response to legal research and reference requests from congressional staff and CRS attorneys.

**LeClairRyan**, Richmond, Virginia  
Officer, January 2005–July 2010  
Associate, February 2002–December 2004

As an attorney, led teams of lawyers on mergers, acquisitions, and private placements of securities, supervising the work of junior colleagues and managing the collaborative contributions of subject-matter experts in the firm, accountants, and client executives. Planned the legal research and document drafting required for transactions, delegated tasks, and communicated performance expectations. Drafted and negotiated agreements for private placements of securities, mergers and acquisitions, bank loans, technology licenses, and executive employment agreements. Advised executives of client companies, as well as other lawyers at the firm, on legal matters orally, via email, and in memoranda and letters. Prepared and negotiated budgets for client matters, reviewed and approved bills to clients, monitored billings and payments, and ensured timely collection of accounts receivable.

**Cahill Gordon & Reindel**, New York, New York  
Associate, October 1998–January 2002  
Summer Associate, May 1997–July 1997

As an attorney, represented investment banks and companies in public and private debt and equity securities offerings, bank financings, strategic investments, and acquisitions.

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## PUBLICATIONS

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### Articles and Reports

[\*Ratification of International Treaties, a Comparative Law Perspective – United States of America\*](#), EUR. PARL. RSCH. SERV. (2020).

[\*The Law Library of Congress: A Global Resource for Legal Education\*](#) (co-author), 67 J. LEGAL EDUC. 962 (2018).

[\*Interstate Compacts in the United States\*](#), LAW LIBR. CONG. (2018).

[\*Parliamentary Oversight of the Executive Branch: United States\*](#), LAW LIBR. CONG. (2017).

[\*Law Firm Knowledge Management: A Selected Annotated Bibliography\*](#), 106 LAW LIBR. J. 175 (2014).

[\*Right to Peaceful Assembly: United States\*](#), LAW LIBR. CONG. (2014).

### Other Works

[\*From 0 to 7 Staff Members: Essential Tips from the Trenches for First-Time Managers\*](#) (co-author), AALL SPECTRUM, Mar./Apr. 2024, at 10.

[Leader Profile: Navigating Through the Challenges](#) (interview), AALL SPECTRUM, Jan./Feb. 2021, at 22.

[Federal and Virginia Legislative Information Websites](#), VA. LAW., Oct. 2016, at 45.

[AALL Business Skills Clinic: Performance Measurement](#), LAW LIBR. LIGHTS, Winter 2016, at 16.

[A Visit to the Peace Palace Library](#), IN CUSTODIA LEGIS (Oct. 26, 2015).

[Appellate Court Reaffirms Decision that Conflict Minerals Rule Violates First Amendment](#), GLOB. LEGAL MONITOR (Aug. 25, 2015).

[The Revised Statutes of the United States: Predecessor to the U.S. Code](#), IN CUSTODIA LEGIS (July 2, 2015), cited in *Guenther v. Griffin Constr. Co.*, 161 F. Supp. 3d 665, 670 (W.D. Ark. 2016).

[An Interview with Gail Warren, Virginia State Law Librarian](#), IN CUSTODIA LEGIS (Apr. 22, 2015).

[Appellate Court Rules Federal Law Allows Discovery in Foreign Criminal Investigations](#), GLOB. LEGAL MONITOR (Dec. 31, 2014).

[Learning to Lead: The 2014 AALL Leadership Academy](#) (co-author), LAW LIBR. LIGHTS, Fall 2014, at 1.

[A Bibliography of Resources on Mindfulness in the Law](#), VA. LAW., Apr. 2014, at 55.

[Richmond Law's Technology Boot Camp](#), VA. LAW., Oct. 2013, at 46.

## PRESENTATIONS

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Presenter, *Research Federal Statutes Like a Boss*, George Washington University Law School, Feb. 1, 2023, Feb. 3, 2023, and Feb. 28, 2024.

Panelist, *So You Wanna . . . Change Library Types?*, Professional Engagement, Growth & Advancement Special Interest Section of the American Association of Law Libraries, Mar. 29, 2023.

Facilitator, *Written Communication*, 2021 Virginia Association of Law Libraries Spring Meeting, May 13, 2021.

Presenter, *Case Law Research*, Legal Research Institute, Law Librarians' Society of Washington, D.C., Mar. 12, 2015.

Presenter, *U.S. Legislative Process*, U.S.-China Bilateral Exchange Program on Intellectual Property Legislation, Regulation, and Judicial Interpretation, U.S. Patent and Trademark Office, Sept. 15, 2014.

Panelist, *Virtual Law Practice: The Utility and Ethical Considerations of Practicing Law in the Cloud*, Richmond Bar Association Continuing Legal Education Course, Oct. 23, 2013.

Presenter, *Innovative Technologies in Law Practice*, University of Richmond School of Law Alumni Weekend, June 1, 2013.

Presenter, *Professionalism*, Research Assistant Training, University of Richmond School of Law, May 14, 2013, and May 22, 2013.

Presenter, *Knowledge Management, Technology, and the Practice of Law*, 2012 Virginia Association of Law Libraries Fall Meeting, Oct. 5, 2012.

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## TEACHING

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### **George Washington University Law School**

Federal Legislative & Statutory Research, 2025, 2026

Advanced Legal Research, 2024, 2025

Legislative history research sessions in Legislation & Regulation course, 2024, 2025

### **Law Library of Congress**

Statutory Research (taught four times per year to congressional staff), 2014–2019

### **University of Richmond School of Law**

Law Skills I and II, Legal Research Instruction (co-taught with the Associate Director for Reference, Research, and Instructional Services), 2012–2014

Innovative Technologies in Law Practice, 2013, 2014

Advanced research sessions in the following upper-level courses, 2012–2014: Anti-Bribery Law in International Business, Bioethics, Corporate Governance, International Business Transactions, IP and Transactional Law Clinic, Law of Clean and Renewable Energy

## PROFESSIONAL ASSOCIATIONS

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### **American Association of Law Libraries**

Executive Board Member-elect (term begins July 2026)

State of the Profession Report Committee, 2023–present

Chair, 2025–present

Vice-Chair, 2024–2025

Awards Review Special Committee, 2022–2023

LexisNexis Research Grant Jury, 2020–2022

Chair, 2021–2022

Vice-Chair, 2020–2021

Economic Status of Law Librarians Committee, 2017–2020

Chair, 2019–2020

Vice-Chair, 2018–2019

Bylaws and Resolutions Committee, 2014–2017

Chair, 2016–2017

Vice-Chair, 2015–2016

AALL Business Skills Clinic, 2015

AALL Leadership Academy Fellow, 2014

Programming Committee, Research Instruction and Patron Services Special Interest Section, 2013–2014

Strategic Planning Committee, Academic Law Libraries Special Interest Section, 2012–2013

Conference of Newer Law Librarians, 2012

Member, 2011–present

### **Southeastern Chapter of American Association of Law Libraries**

Member-at-Large, Board of Directors, 2025–present

Member, 2022–present

### **Virginia Association of Law Libraries**

Immediate Past President, 2019–2020

President, 2018–2019

Vice President/President-Elect, 2017–2018

Secretary, 2016–2017

Director, 2015–2016

Strategic Planning Committee, Chair, 2014–2015

Member, 2012–present

### **Law Librarians' Society of Washington, D.C.**

Member, 2011–present

### **American Association of Law Schools**

Workshop for New Law School Teachers, 2013

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## INSTITUTIONAL SERVICE

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### **George Washington University Law School**

Teaching Committee, 2022–present  
Advisor to Ginsburg Inn of Court, 2024–present  
Advisor to Brandeis Inn of Court, 2022–2024  
Law Library Forward Looking Advisory Group, 2022–2025  
Law Library Strategic Plan Committee, 2023–2025  
Law Library Student Survey Committee, Chair, 2023–2024  
Law Library Promotion Review Committee, Chair, 2023–2024  
Law Library Primo Committee, 2023–2024

### **Law Library of Congress**

Reading Rooms Committee, 2020–2022  
Reading Rooms Working Group, Coordinator, 2021–2022  
Key Performance Indicator Leadership Working Group, 2021–2022  
Security Managers and Points of Contact Committee, 2019–2022  
Recommending Officer, 2015–2022

### **University of Richmond School of Law**

Technology Boot Camp Planning Committee, 2012–2014  
Curriculum Committee, 2013–2014  
Law Library Services Focus Group, Coordinator, 2013–2014  
Co-Organizer (with Associate Dean for Library and Information Services) of Rebels and Innovators Series (webinars on innovative law practice technologies), 2014  
Advisor to Richmond Journal of Law and Technology on 2014 eDiscovery Symposium

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## PROFESSIONAL HONORS

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Profiled as a [Leader](#) in AALL Spectrum magazine, 2021  
Winner of AALL Emerging Leader Award in 2016  
Named to Virginia's *Legal Elite* in Business Law in 2009 and 2010 by Virginia Business Magazine  
Named a *Virginia Rising Star* in 2007 and 2010 by Super Lawyers Magazine

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## BAR MEMBERSHIPS

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Virginia and New York