Every student is required to take the regular examination as scheduled above unless specifically excused by the Dean of Students. No excuse for absence will be granted except by the Dean of Students and only for serious illness or other extreme emergency. If a student fails to take an examination, a grade of "F" will be recorded unless he or she has been excused from the exam by the Dean of Students or has obtained the Dean of Student’s permission to drop the course. Permission to drop a course may not be granted UNDER ANY CIRCUMSTANCES after the last day of class in any semester or summer session.