

Request to Change the Grading Status of a Law School Course

<u>For Office Use Only</u>
Date Entered: _____
Registered by: _____

SEMESTER (indicate year): Fall _____ Spring _____ Summer _____

Last Name	First Name	M.I.
GW ID	Email	Daytime Phone

Your student status in the semester for which you are registering: 2L 3L 4L Day Eve

Note: TRANSFER AND LL.M. STUDENTS ARE NOT ELIGIBLE TO ELECT THE CR/NC OPTION

Please check the desired change in status **From Letter Grade to CR/NC (must answer questions below)**
 From CR/NC to Letter Grade (proceed to Course Information section)

YOUR SIGNATURE BELOW INDICATES THAT YOU HAVE ACCURATELY ANSWERED THE FOLLOWING QUESTIONS:

1. Are you an LL.M. or Transfer student? [Transfer and LL.M. students may not elect CR/NC]	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Do you plan on using this course to fulfill your Legal Writing Requirement? [Must be Letter Grade]	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Do you plan on using this course to count toward your 6 credits of Experiential Learning Requirement? [Must be Letter Grade unless not offered as such]	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. After the first year of study, students may take up to a total of 17 credit hours on a CR/NC or H/P/LP/NC basis. Will changing this course from Letter Grade to CR/NC cause you to earn more than 17 non-Letter Grade credits at the end of your studies?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. J.D. candidates who are not transfer students are allowed to take up to 6 credit hours of non-required law courses that are regularly graded on a letter-grade basis on a CR/NC basis over the course of their entire program of study. Will changing this course from Letter Grade to CR/NC cause you to exceed this 6 credit hour limit?	<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Have you already converted a course from Letter Grade to CR/NC this semester? [One per semester permitted]	<input type="checkbox"/> Yes <input type="checkbox"/> No

If you have answered Yes to any of the above questions, you may not change the grading status of a course from Letter Grade to CR/NC.

<p>Course Information</p> <p>Note: If you have already changed the grading status of a letter-graded, non-required law course to CR/NC, by the established deadline, you must change the grading status of that course back to <i>Letter Grade</i> before electing to take a new letter-graded course on a CR/NC basis. The revised election must ALSO be made by the established deadline.</p>					
<u>CRN</u>	<u>DEPT.</u>	<u>COURSE #</u>	<u>SECT.</u>	<u># OF CREDITS</u>	<u>COURSE TITLE</u>
- - - -	<u>LAW</u>	- - - -	- -	- -	

Student's Signature: _____
(After allowing 3 business days for processing, students are advised to review their schedules on GWeb for accuracy and to report any discrepancies to the Records Office.)

Date: _____

Dean's Signature: _____
(Only necessary if the semester's deadline for Credit/No Credit election has passed and the student presents extraordinary circumstances justifying an exception to that deadline.)

Date: _____