



Non-Degree Studies at GW Law

A limited number of law school graduates may be admitted in a non-degree status to take up to 6 hours of credit.

Entrance requirements for non-degree students are the same as those for degree candidates:

- U.S. law school graduates
 - **BA** or equivalent degree from a regionally accredited college or university and
 - **JD** or equivalent degree from a law school that is a member of the Association of American Law Schools (AALS) or is accredited by the American Bar Association (ABA)
- Non-U.S. Law School Graduates
 - LL.B. in good academic standing
 - English proficiency as reflected on the TOEFL or IELTS exam*
 - Minimum requirements: a score of 100 IBT or 600 PBT on the TOEFL, or
 - Score of 7.0 or higher for the IELTS

*Applicants with a prior degree earned in the U.S. or elsewhere but in the medium of the English language are exempt from submitting a test score

Non-degree students who subsequently apply for and are granted admission to one of the graduate programs as a degree candidate may have the credits earned at the Law School applied toward degree requirements. However, admission as a degree candidate is not guaranteed. Enrollment in individual courses as a non-degree student will also depend on space availability.

To apply as a non-degree student, the following are required:

1. Completed application for either U.S. Law School graduates or Non-U.S. Law School graduates, available for download on the GW Law web site
2. \$80 application fee
3. Statement of interest which includes the desired start semester and preferred classes
4. Transcripts from prior law studies
5. CV or résumé that reflects your work and education history

Enrolling as a Non-Degree Student at GW Law

Once you have been admitted as a non-degree student, refer to the following steps to begin your studies.

- Register for classes
You will be given an identification number (GWID) that you will use to register on BanWeb (banweb.gwu.edu)
- Obtain your Portal account credentials from Graduate and International Programs
Your professors will post your class syllabi and other material on the Law School Portal
- Obtain your GWorld (ID) card at the Marvin Center (800 21st St, NW, ground floor)
- Understand your schedule

At GW, the following abbreviations are used for days of the week

M – Monday

T – Tuesday

W – Wednesday

R – Thursday

F – Friday

Sa – Saturday

Su - Sunday

- Locate your classrooms
Although the sections of the law school are connected, each area has its own name with abbreviations on the schedule as follows

L – Lerner

S – Stockton

B – Burns

E – E Building

STU – Stuart

LIS – Lisner

LLC – Law Learning Center, located across G Street from the main building

Visit Graduate and International Programs (Room STU 218) or the information desk on the first floor for a map and any extra assistance.

- Pay your eBill before the deadline, the first day of classes of each semester
Your eBill can be found on BanWeb

GW accepts the following forms of payment:

- Electronic check via the eBill system
- Personal checks, cashier's checks, traveler's checks, and money orders
- Wire transfer
- Credit card

APPLICATION FOR GRADUATE LAW NON-DEGREE ADMISSION

Return to: Graduate and International Programs • The George Washington University Law School • 2000 H Street, NW • Washington, DC 20052

1. _____
U.S. Social Security Number (if applicable)
2. _____
(Last/Family/Surname) (First) (Middle)
Enter the components of your name exactly as they appear on your passport or U.S. driver's license, including middle names and hyphenated names.
3. _____
Current Address – Number, Street & Apt. Number
- _____
- | | | | |
|------|-------------------------|----------------------|---------|
| City | State/Province/District | ZIP Code/Postal Code | Country |
|------|-------------------------|----------------------|---------|
4. _____
Daytime Telephone (including international calling codes)
5. _____
E-mail Address
6. From which country is your first law degree?: _____
7. I am applying for:
 Fall 20____ Spring 20____
8. Have you applied previously for admission to any school of the George Washington University (degree or nondegree, on or off campus)?:
 Yes No If yes, for which semester and year?: _____
Semester Year
To which school was the application made?: _____
9. Have you ever registered in any school or department of the George Washington University, on or off campus?: Yes No
If yes, when did you last register?: _____
Semester Year
In which school or department?: _____
Provide your GWID number: _____
10. Gender: Male Female
11. Date of birth: _____ Birthplace: _____
Month Day Year City State/Province/District Country
(if other than U.S.)
12. Are you Hispanic or Latino? Yes No
Please indicate one or more races from the following: American Indian or Alaska native
 Asian
 Black or African-American
 Native Hawaiian or other Pacific Islander
 White

Under Title VI of the Civil Rights Act of 1964, we are required to ask the above question of U.S. citizens and permanent residents. Answers will not affect our admissions decisions. Your cooperation is requested and appreciated, but is not required.

Law School

THE GEORGE WASHINGTON UNIVERSITY

13. Have you ever been charged with or convicted of a crime other than a minor traffic violation, or are such charges pending?: Yes No
If yes, attach a separate explanatory statement.

14. Have you ever been denied admission to a bar because of failure to pass the examination or any other reason?: Yes No
If yes, attach a separate explanatory statement.

15. If admitted to a bar, are there any charges pending against you?: Yes No
If yes, attach a separate explanatory statement.

16. Have you ever been subject to academic or disciplinary action (e.g., probation, suspension, dismissal, warning, invitation to withdraw) from any institution attended?: Yes No If yes, explain giving dates and details:

I hereby certify that the information I have provided in response to the questions on this form, including information contained in any supplemental material submitted, is complete and accurate; and that all factual representations made therein are true and correct.

17. _____
Applicant's Signature Date

NOTICE OF NONDISCRIMINATION

The George Washington University does not unlawfully discriminate against any person on any basis prohibited by federal law, the District of Columbia Human Rights Act, or other applicable law, including without limitation, race, color, religion, sex, national origin, age, disability, veteran status, sexual orientation, or gender identity or expression. This policy covers all programs, services, policies, and procedures of the university, including admission to education programs and employment.

Inquiries concerning this policy and federal and local laws and regulations concerning discrimination in education and employment programs and activities may be directed to the university's Office of Equal Employment Opportunity and Affirmative Action, Suite 320, 2033 K Street, NW, Washington, DC 20052, (202) 994-9656. Inquiries may also be directed to the U.S. Department of Education Office for Civil Rights, the U.S. Equal Employment Opportunity Commission, or the applicable state or local agency (for example, the District of Columbia Office of Human Rights).

Questions regarding protections against discrimination on the basis of sex may be directed to the university's Title IX Coordinator, the Vice Provost for Diversity and Inclusion, 813 Rice Hall, 2121 Eye Street, NW, Washington, DC 20052, (202) 994-7440.

Questions regarding the protections against discrimination on the basis of disability may be directed to the university's Disability Services Coordinators. Students may contact the Associate Dean of Students, Administrative Services, Office of the Dean of Students, 401 Rice Hall, 2121 Eye Street, NW, Washington, DC 20052, (202) 994-6710, and other members of the university community may contact the Executive Director of Equal Employment Opportunity and Affirmative Action, Suite 320, 2033 K Street, NW, Washington, DC 20052, (202) 994-9633.

To request disability accommodations, students should contact the Office of Disability Support Services at (202) 994-8250 or dss@gwu.edu. Employees and other members of the university community should contact the Office of Equal Employment Opportunity and Affirmative Action at (202) 994-9656 or eeo@gwu.edu.

SECURITY AND FIRE SAFETY INFORMATION

GW is committed to assisting all members of the GW community to collectively achieve a safe campus environment. The annual security and fire safety compliance document is available on the GWPD website at police.gwu.edu.

If you would like to receive a booklet called "The Annual Security and Fire Safety Report" which contains this information, you can stop by the GW Police Department at 801 22nd Street, NW, Rome Hall 101, Washington, DC, 20052 or you can request that a copy be mailed to you by calling (202) 994-6948.

The website and booklet contain information regarding campus security and personal safety including topics such as: crime prevention, fire safety, university police law enforcement authority, crime reporting policies, disciplinary procedures and other matters of importance related to security and safety on campus. They also contain information about crime statistics for the three previous calendar years concerning reported crimes that occurred on campus; in certain off-campus buildings or property owned or controlled by GW; and on public property within, or immediately adjacent to and accessible from the campus.

This information is required by law and is provided by the George Washington University Police Department.