

**The George Washington University Law School | Records Office**  
**Non-Law Student Request to Register for a Law School Course**

For Office Use Only
Date Entered:
Registered by:

Semester (indicate year): Fall \_\_\_\_\_ Spring \_\_\_\_\_ Summer \_\_\_\_\_  
Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ M.I.: \_\_\_\_\_  
GWID: G \_\_\_\_\_ Daytime phone: \_\_\_\_\_  
Email: \_\_\_\_\_ Degree in Progress: \_\_\_\_\_  
School: \_\_\_\_\_ Department: \_\_\_\_\_

CRN#	DEPT.	COURSE #	SECT.	CREDITS	COURSE TITLE

- \*Non-law students must contact the professor for permission and supply the professor with a brief educational history prior to submission.
- \*Non-law students enrolled in law courses are subject to the academic rules and policies stated in the Law School Bulletin, specifically those regarding attendance and examinations. You may obtain a hard copy of the Law Bulletin in the Records Office (STU105) or [online](#).
- \*Non-law students enrolling in law courses **must create a GW Law email account** separate from a University email account in order to access the portal and teaching materials. To create a Law School email account, email [ithelp@law.gwu.edu](mailto:ithelp@law.gwu.edu) and copy the Records Office, [rec@law.gwu.edu](mailto:rec@law.gwu.edu).
- \*Non-law students registered with the University for academic accommodations due to a disability must inform the Law School Dean of Students Office ([dss\\_support@law.gwu.edu](mailto:dss_support@law.gwu.edu)) in order to receive accommodation while enrolled in a law school course.
- \*Non-law students must attain a grade of C- or better in order to receive credit for this course in your department. A grade of "Credit" or "No Credit" (CR/NC) will be entered on your transcript.**

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**Student Advisor Section**  
**Recommendation of Masters Program Advisor/Dean (PLEASE BE SPECIFIC)**

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Advisor : \_\_\_\_\_  
Daytime phone: \_\_\_\_\_ Email: \_\_\_\_\_

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**Law School Approval**

Professor : \_\_\_\_\_  
Professor Signature (or attached email): \_\_\_\_\_ Date: \_\_\_\_\_

**Return completed form to the Records Office for Processing**  
**The Records Office, Stuart Hall, Suite 105, 2000 H St. NW, Washington, DC 20052**  
[rec@law.gwu.edu](mailto:rec@law.gwu.edu)