

# Spring 2018 Registration Information

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Registration for Spring 2018 will be on-line. Student Accounts Office will require all students to accept the University's Financial Responsibility Agreement before they are able to register. Please access GWeb Registration at <http://my.gwu.edu>, and click on **gweb info system**, or you may go through the law school [Records Office](#) website, and select Spring 2018 semester during the following days:

Tuesday - Thursday, October 24 - 26  
Tuesday - Thursday, Oct 31 – Nov 2

3L day and evening, 4L evening, and LL.M. students.  
2L day and evening students.

You may register on GWeb anytime starting 7:00 a.m. until 11:59 p.m. on your designated registration dates. Remember that Law School registration is **not** first come, first served. If you are not able to register on GWeb, you may register in the Records Office or you may FAX your [registration transaction form](#) to the Records Office at 994-8980 or email the form at [rec@law.gwu.edu](mailto:rec@law.gwu.edu). For your review, faculty evaluations are available on-line.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
<p><b>October 16</b></p> <p><b>Joint Degree Students</b> Contact Andra Chernack <a href="mailto:archernack@law.gwu.edu">archernack@law.gwu.edu</a></p> <p><b>2L NY Bar Admission Rules</b> New rules apply in 2019 4:00-5:00 (2L Day) Lerner 201 8:00-9:00 pm (2LE focus) Stuart 101</p>	<p><b>October 17</b></p> <p>3Ls, 4Ls, LL.M.s On-line wait lists</p> <p><b>Clinics Open House</b> 2:30pm - 4:30pm Tasher Great Room</p>	<p><b>October 18</b></p> <p>3Ls, 4Ls, LL.M.s On-line wait lists</p> <p><b>Academic Advising</b> 2:00pm - 4:00 pm</p> <p><b>Transfer Advising Presentation</b> 12:00pm – 1:00pm Student Conference Center</p> <p><b>2L NY Bar Admission Rules</b> 12:10-1:00 pm, Lerner 201</p> <p><b>Clinics Application Deadline</b> 11:59 pm</p>	<p><b>October 19</b></p> <p>3Ls, 4Ls, LL.M.s On-line wait lists</p> <p><b>Academic Advising</b> 10:00 am - 12:00 noon 2:00 pm - 4:00 pm</p> <p><b>Bar Exam Advising</b> Soft Lounge 10:00-12:00 pm</p>	<p><b>October 20</b></p> <p>Waitlist closes 9:00 am Lottery results posted for 3Ls, 4Ls, LL.M.s for courses with limited enrollments (see pg.2)</p>
<p><b>October 23</b></p> <p><b>Bar Exam Advising</b> 4:00-6:00 pm Soft Lounge <b>4L &amp; 3L Evening Students</b> 8:00-9:30 pm Stuart 101</p>	<p><b>October 24</b></p> <p><b>REGISTRATION</b> <b>3L Day &amp; Evening,</b> <b>4L Eve and LL.M.s</b> Beginning at 7:00am</p> <p><b>Academic Advising</b> 11:00 am - 1:00 pm 4:00 pm - 6:00 pm</p>	<p><b>October 25</b></p> <p><b>REGISTRATION</b> <b>3L Day &amp; Evening,</b> <b>4L Eve and LL.M.s</b></p> <p><b>Academic Advising</b> 11:00 am - 1:00 pm 3:00 pm - 5:00 pm</p> <p><b>3L Bar Exam Information Session</b> <b>Character &amp; Fitness Issues</b> 12:10-1:20 pm Lerner 401 <b>Individual Bar Exam Advising</b> 1:20-2:30 Lerner 401</p>	<p><b>October 26</b></p> <p><b>REGISTRATION</b> <b>3L Day &amp; Evening,</b> <b>4L Eve and LL.M.s</b> Ending at 11:59 pm</p> <p><b>Academic Advising</b> 10:00 am - 12:00 noon 6:00 pm - 8:30 pm</p> <p><b>Individual Bar Exam Advising</b> 2:00-4:00 pm Soft Lounge</p>	<p><b>October 27</b></p>
<p><b>October 30</b></p> <p>3L, 4L, LL.M. <b>Registration results posted in late afternoon</b></p> <p><b>Bar Exam Advising</b> 12:00-2:00 pm Soft Lounge</p>	<p><b>October 31</b></p> <p><b>REGISTRATION</b> <b>2L Day and Evening</b> Beginning at 7:00am</p> <p><b>Academic Advising</b> 11:00 am - 1:00 pm 5:00 pm - 7:30 pm</p>	<p><b>November 1</b></p> <p><b>REGISTRATION</b> <b>2L Day and Evening</b></p> <p><b>Academic Advising</b> 11:00 am - 1:00 pm 4:00 pm - 6:00 pm</p> <p><b>Bar Exam Advising</b> 3:00-5:00 Soft Lounge</p>	<p><b>November 2</b></p> <p><b>REGISTRATION</b> <b>2L Day and Evening</b> Ending at 11:59 pm</p> <p><b>Academic Advising</b> 10:00 am - 12:00 noon 2:00 pm - 4:00 pm</p> <p><b>Bar Exam Advising</b> 11:00-1:00 pm Soft Lounge</p>	<p><b>November 3</b></p> <p>2L Registration results will be posted on Monday, November 7</p>
<b>Unless otherwise noted all Academic Advising will be held in the Distribution Center across from the Records Office.</b>				

# General Registration Information

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1. Law School registration is conducted by lottery. It is **not** first come, first served.
2. If a class over-subscribes due to an enrollment cap or room size, bumps will occur by lottery.
3. Please submit your PRIORITY class via the web portal at [www.law.gwu.edu/records](http://www.law.gwu.edu/records) and select Spring 2018 semester. **You must also register for this course via GWeb.**

3L Day & Eve, 4L Eve & LL.M. Students - Beginning Tuesday, October 24  
2L Day & Eve Students - Beginning Tuesday, October 31

You must submit your PRIORITY form by the end of your designated registration day. Your PRIORITY class should be the course that you want and/or need most (excluding Clinics and wait-listed classes).

4. 3L day and evening, 4L evening and LL.M. students: Due to limited enrollment, the courses below will not be accessible via GWeb. Registration will be conducted solely by lottery:

CRN	Course	Title	Instructor
38106	6351-12	Reading Group (The Wire)	Fairfax R
33144	6364-10	White Collar Crime	Eliason
30831	6640-21	Trial Advocacy	Campbell
32858	6640-23	Trial Advocacy	Rankin / Sulton
32183	6646-40	Mediation	Harvey
30955	6648-20	Negotiations	Juni
31453	6648-40	Negotiations	Ray

Wait-lists for these courses will be posted on-line starting Tuesday, October 17 until 9:00 a.m. Friday, October 20. Results will be posted after noon on Friday, October 20 on the [Records Office homepage](#). If selected, you will be automatically registered by the Records Office. Once selected, if you wish to drop the course, please do so on GWeb (you may drop these courses, but not add) or in the Records Office.

Your PRIORITY CLASS SELECTION cannot be used for wait-listed classes. All students will have an equal chance via a lottery.

5. 2L day and evening students: Please check the list of Closed Classes before selecting your PRIORITY class. The Closed Class list will be posted on the Records Office Website by late afternoon on Monday, October 30.
6. Evening students will be given preference in evening and weekend classes. Please prioritize your first choice.
7. J.D. and LL.M. students may not register for more than 15 credits.
8. Full-time J.D. students must take a minimum of 12 credit hours, and must take the majority of their credit hours in day courses, which end by 6 p.m.
9. Please do not go to a professor seeking entry into a closed class as the professor cannot give you permission to do so.
10. Check GWeb to see if there are any **holds** applied to prevent you from registering. A hold can only be cleared by the office that placed the hold on your record. If you have a hold that is not lifted by the time you register, please submit your registration form to the Records Office. Please inform the Records Office when your hold is lifted so that we may register you for those classes that are still open.