Spring 2019 Registration Information

Registration for Spring 2019 will be on-line. Student Accounts Office will require all students to accept the University's Financial Responsibility Agreement before they are able to register. Please access GWeb Registration at <u>http://my.gwu.edu</u>, and click on **gweb info system**, or you may go through the law school <u>Records Office</u> website, and select Spring 2019 semester during the following days:

Tuesday - Thursday, Oct 23 - 25	3L day and evening, 4L evening, and LL.M. students.
Tuesday - Thursday, Oct 30 – Nov 1	2L day and evening students.

You may register on GWeb anytime starting 7:00 a.m. until 11:59 p.m. on your designated registration dates. Remember that Law School registration is **not** first come, first served. If you are not able to register on GWeb, you may register in the Records Office or you may FAX your registration transaction form to the Records Office at 994-8980 or email the form at rec@law.gwu.edu. For your review, faculty evaluations are available on-line.

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
October 15	October 16	October 17	October 18	October 19
Joint Degree Students Contact Andra Chernack archernack@law.gwu.edu	3Ls, 4Ls, LL.M.s On-line wait lists Clinic Information Tabling Session 2:30pm-4:30pm Kelly Lounge Bar Exam Advising 10:00 am - 12 noon Soft Lounge	 3Ls, 4Ls, LL.M.s On-line wait lists Academic Advising 2:00pm - 4:00 pm Bar Exam Advising 2:00 pm - 4:00 pm Soft Lounge Clinics Application Deadline 11:59 pm 	3Ls, 4Ls, LL.M.s On-line wait lists Academic Advising 10:00 am - 12:00 noon 2:00 pm - 4:00 pm Bar Exam Advising 3:30 pm - 5:30 pm Soft Lounge	Waitlist closes 9:00 am Lottery results posted for 3Ls, 4Ls, LL.M.s for courses with limited enrollments (see pg.2)
October 22	October 23 REGISTRATION 3L Day & Evening, 4L Eve and LL.M.s Beginning at 7:00am Academic Advising 11:00 am - 1:00 pm 4:00 pm - 6:00 pm Transfer Advising 4:00 pm - 7:00 pm Dean of Students Office Bar Exam Advising 11:00 am - 1:00 pm 4:00 pm - 6:00 pm Soft Lounge	October 24 REGISTRATION 3L Day & Evening, 4L Eve and LL.M.s Academic Advising 11:00 am - 1:00 pm 3:00 pm - 5:00 pm LLM Academic Advising 11:00-1:00 pm Stuart 217 Character & Fitness Briefing 12:10 pm - 1:10 pm L201	October 25 REGISTRATION 3L Day & Evening, 4L Eve and LL.M.s Ending at 11:59 pm Academic Advising 10:00 am - 12:00 noon 6:00 pm - 8:30 pm Bar Exam Advising 2:00 pm - 4:00 pm Soft Lounge	October 26
October 29 3L, 4L, LL.M. Registration results posted in late afternoon	October 30 REGISTRATION 2L Day and Evening Beginning at 7:00am Academic Advising 11:00 am - 1:00 pm 5:00 pm - 7:30 pm Bar Exam Advising 3:30 pm - 5:30 pm Soft Lounge	October 31 REGISTRATION 2L Day and Evening Academic Advising 11:00 am - 1:00 pm 4:00 pm - 6:00 pm Bar Exam Advising 10:00 am - 12 noon Soft Lounge	November 1 REGISTRATION 2L Day and Evening Ending at 11:59 pm Academic Advising 10:00 am - 12:00 noon 2:00 pm - 4:00 pm	November 2 2L Registration results will be posted on Monday, November 5

General Registration Information

- 1. Law School registration is conducted by lottery. It is **not** first come, first served.
- 2. If a class over-subscribes due to an enrollment cap or room size, bumps will occur by lottery.

3. Please submit your PRIORITY class via the web portal at <u>https://www.law.gwu.edu/records</u> and select Spring 2019 semester. You must also register for this course via GWeb.

3L Day & Eve, 4L Eve & LL.M. Students - Beginning Tuesday, October 23

2L Day & Eve Students - Beginning Tuesday, October 30

You must submit your PRIORITY form by the end of your designated registration day. Your PRIORITY class should be the course that you want and/or need most (excluding Clinics and wait-listed classes).

4. <u>3L day and evening, 4L evening and LL.M. students:</u> Due to limited enrollment, the courses below will not be accessible via GWeb. Registration will be conducted solely by lottery:

CRN	Course	Title	Instructor
46649	6351-11	Reading Group (The Wire)	Fairfax R
42897	6364-10	White Collar Crime	Eliason
40803	6640-21	Trial Advocacy	Campbell
42655	6640-23	Trial Advocacy	Sulton
40804	6640-24	Trial Advocacy	Gilligan
41749	6640-25	Trial Advocacy	Gilligan
42057	6646-40	Mediation	Harvey / Craig
40923	6648-10	Negotiations	Abramowitz
41386	6648-40	Negotiations	Ray

Wait-lists for these courses will be posted on-line starting Tuesday, October 16 until 9:00 a.m. Friday, October 19. Results will be posted after noon on Friday, October 19 on the <u>Records Office homepage</u>. If selected, you will be automatically registered by the Records Office. Once selected, if you wish to drop the course, please do so on GWeb (you may drop these courses, but not add) or in the Records Office.

Your PRIORITY CLASS SELECTION cannot be used for wait-listed classes. All students will have an equal chance via a lottery.

- 5. <u>2L day and evening students:</u> Please check the list of Closed Classes before selecting your PRIORITY class. The Closed Class list will be posted on the Records Office Website by late afternoon on Monday, October 29.
- 6. Evening students will be given preference in evening and weekend classes. Please prioritize your first choice.
- 7. J.D. and LL.M. students may not register for more than <u>15 credits</u>.
- 8. Full-time J.D. students must take a minimum of 12 credit hours, and must take the majority of their credit hours in day courses, which end by 6 p.m.
- 9. Please do not go to a professor seeking entry into a closed class as the professor cannot give you permission to do so.
- 10. Check GWeb to see if there are any **holds** applied to prevent you from registering. A hold can only be cleared by the office that placed the hold on your record. If you have a hold that is not lifted by the time you register, please submit your registration form to the Records Office. Please inform the Records Office when your hold is lifted so that we may register you for those classes that are still open.